

**Campus Placement Programme
April 2026 – May 2026**

Frequently Asked Questions (FAQs) for Participating Candidates

In an endeavour to assist Newly Qualified Chartered Accountants registering on <https://icaiplacements.icaai.org/> for the Campus Placement Programme (April 2026 – May 2026), the ICAI has compiled answers to frequently asked queries. These are based on questions received from candidates who have participated in previous Campus Placement Programmes.

For Registration, Guidance, or Queries, please write to: **cajob@icaai.in**

Various Stages of the Campus Interview Process:

1. Peruse the General Guidelines provided in the Announcement.
2. In case of doubt, refer to these FAQs.
3. Complete online registration on <https://icaiplacements.icaai.org/>.
4. Submit the Undertaking in the Candidate Login.
5. Make the online payment of ₹1500/- (inclusive of taxes) to receive your Centre Code (e.g., DEL/KOL/MUM).
6. Participate in the First Round of Online Shortlisting by Companies.
7. Provide your First Round of Online Consent.
8. Participate in the Second Round of Online Shortlisting by Companies.
9. Provide your Second Round of Online Consent.

Eligibility Criteria for Candidates

Q.1 What is the eligibility criteria for the Campus Placement Programme (April 2026 – May 2026)?

A.1 Please find the eligibility criteria below:

Clearance of the Final Examination of the Chartered Accountancy Course	Eligibility Criteria
January 2026 Pass Outs	<ul style="list-style-type: none"> • All candidates who passed both groups in the January 2026 CA Final exam are eligible to participate. • Must complete articleship by 30th June 2026.
November 2025 Pass Outs	<ul style="list-style-type: none"> • Passed the November 2025 exam, with articleship completion after 28th February 2026 but on or before 30th June 2026. • Must not have participated in the previous campus drive (December 2025 - January 2026). • Register with an 'N' after your CA Final Roll Number (e.g., 600001N).
Reverification/ Revaluation Candidates	<ul style="list-style-type: none"> • Applied for verification of marks for the November 2025 final exam, with results declared after 31st January 2026. • Must not have participated in the previous campus drive (December 2025 - January 2026). • Register with an 'N' after your CA Final Roll Number (e.g., 600001N).

Q.2 If a candidate has qualified in the CA Final Exam held in January 2026 but will not complete their Articleship by the eligibility cut-off date (30th June 2026), are they eligible for this Campus Placement Programme (April-May 2026)?

A.2 Candidates who have qualified in the January 2026 CA Final exam but will not complete their articleship training by the specified cut-off date (30th June 2026) are not eligible for this programme. They shall be permitted to appear in the next Campus Placement Programme.

Q.3 If a candidate has qualified in the CA Final Exam held in January 2026 but is below 21 years of age and therefore not eligible to apply for ICAI Membership, are they eligible for this Campus Placement Programme (April-May 2026)?

A.3 A candidate who has completed their articleship training but is under 21 years of age and cannot yet secure ICAI membership is required to seek special permission to attend the Campus Interviews. Please email your request to cajob@icai.in.

Q.4 Which roll number should be used for the Campus Registration Form for the April–May 2026 Campus Drive?

A.4 You should use the roll number under which you cleared your CA Final examination (the latest cleared attempt). Only that roll number is valid for campus drive registration.

Online Registration on <https://icaiplacements.icai.org/> and Filling up the Form

Q.1 If eligible, how do I register for the Campus Placement Programme?

A.1 Registration for the Campus Placement Programme is online and must be completed through the portal: <https://icaiplacements.icai.org/>.

Q.2 How do I select my centre online?

A.2 Candidates should follow the procedure below to select their centre online:

a. For a candidate who wants to be considered for both bigger and smaller centres: The candidate should select the bigger centre as their first choice (from Ahmedabad, Bangalore, Chennai, Hyderabad, Jaipur, Kolkata, Mumbai, New Delhi, and Pune). Then, they should select a smaller centre as their second choice (from Durgapur, Nagpur, Rajkot, Lucknow, Raipur, Bhopal, Ernakulam, Visakhapatnam, Patna, Vadodara, Ranchi, Ratlam, Guwahati, Noida, Thane, Bhubaneswar, Chandigarh, Kanpur, Coimbatore & Indore) where they would also be willing to appear.

Q.3 While registering, if I cannot fill in the entire form at one time, can I save and edit it later?

A.3 Yes, the option to edit the form remains open until the entire form is successfully submitted and a centre code has been allotted (e.g., DEL, MUM). The deadline for final submission is the last date of registration.

Q.4 While registering, I entered the wrong email address by mistake. How can I change it?

A.4 Candidates who wish to update their email address or make any other changes to their profile must send an email to cajob@icai.in with the correct information before the database is shared with organizations. Please ensure this request is made in a timely manner to avoid any miscommunication, and before 30th April 2026.

Q.5 If I am not selected at the bigger centre I registered for, will I get fresh chances to select companies at my chosen smaller centre?

A.5 If a candidate from a bigger centre (Ahmedabad, Bangalore, Chennai, Hyderabad, Jaipur, Kolkata, Mumbai, New Delhi, Pune) is not selected by any company or does not accept any offer, their database will be merged with their second-choice (smaller) centre after validation. Following this merger, the candidate will be given four fresh chances to select companies at that second-choice centre.

Q.6 If a candidate has opted only for a bigger centre:

- **When will the database be merged with the second-choice centre?**
 - The database of candidates from bigger centres will be merged with their second-choice centre after the completion of the first round of interviews, provided they were not selected or did not give consent to an offer at their first-choice centre.
- **Will a candidate be allotted a new centre code for the second choice after the merger?**
 - Yes, after the database merger, the candidate will receive a new Centre Code. They will be required to print a new Photo ID Card and profile. Initially, only the first centre code will be visible on the candidate's Photo ID Card.

Q.7 Can I edit the registration form after it has been successfully submitted and a unique centre code has been generated?

A.7 No, there is no option to edit the form online after successful submission. However, if you are not selected at a bigger centre and wish to ensure your data is considered for a smaller centre, you can email your request to cajob@icai.in until 30th April 2026 (up to 5:00 P.M.).

Q.8 If an eligible candidate does not register for this placement programme, will they be eligible for the next one?

A.8 Yes, if a candidate does not register or participate in this campus placement programme, they will be able to participate in subsequent campus placement programmes for newly qualified chartered accountants, provided they meet the eligibility criteria for that programme.

Pre-Placement Talk (PPT)

Q.1 Will there be presentations by companies at the Campus Interview centres?

A.1 Pre-Placement Talks (PPTs) will not be held at the centres. They can be viewed in the login of shortlisted candidates, as uploaded by the respective organizations that have shortlisted them.

Group Discussion

Q.1 How do I participate in a Group Discussion (GD)?

A.1 The GD will be conducted by the participating organization on the day of the interview. Any updated information will be shared via your registered email ID, so please keep checking your email.

Q.2 How do I get information about job profiles, place of posting, CTC, minimum take-home salary, etc.?

A.2 Shortlisted candidates are required to go through the online presentations hosted by the participating companies in their candidate login. These presentations will provide details regarding the job profile, place of posting, CTC, and other related information.

Shortlisting and Interview Process

Q.1 What is the criteria for shortlisting by the companies?

A.1 The criteria for shortlisting are determined solely by the participating organizations, and the ICAI does not intervene in the selection process. However, the maximum number of candidates shortlisted by a recruiting entity will not exceed 10 times the number of vacancies they have declared. Participating organizations typically shortlist based on overall educational qualifications, number of attempts, other attributes, and completion of articleship training. If the number of candidates meeting the criteria exceeds 10 times the vacancies, companies may resort to random selection at their discretion. Organizations participating in the Campus Placement Programme prefer that selected candidates are available to join immediately and do not have pending articleship training, as this aligns with the core purpose of the programme.

Q.2 What is the second round of shortlisting by companies, and how is it beneficial?

A.2 Online shortlisting by participating organizations is conducted in two rounds at each centre. If a recruiting entity does not receive enough consents from candidates after the first round of shortlisting, it may opt for a second round. The total number of shortlisted candidates after the second round will also be restricted to 10 times the number of vacancies (i.e., consents from round 1 + new shortlists from round 2 = 10 x vacancies).

Q.3 What is the criteria for the second round of shortlisting?

A.3 The process for the second round of shortlisting is as follows:

- **Step 1:** After the first round of shortlisting, candidates mark their consent online.
- **Step 2:** After the first consent deadline closes, companies can view and shortlist remaining candidates from that centre. The database visible to them for this round includes:
 - Candidates who were not shortlisted by any company in the first round.
 - Candidates who were shortlisted but did not give consent to any company.
 - Candidates who gave consent to 3 or fewer companies.
- **Step 3:** Candidates shortlisted in the second round can then give their consent within the stipulated time limit.

Q.4 What if a candidate fails to give consent after the first round of shortlisting? Can they give consent to first-round companies after being shortlisted in the second round?

A.4 No. A candidate must give consent to first-round shortlists by the specified deadline for that round. If shortlisted in the second round, they can only give consent to the companies that shortlisted them in the *second* round, not to companies from the first round.

Q.5 Are candidates required to attend all the interviews for which they gave consent?

A.5 Yes, it is mandatory to attend the interview for every company to which you have given consent, until you are finally selected by an organization. The moment a candidate is selected by one company and submits their acceptance declaration, they are not allowed to appear in further interviews.

Q.6 Which companies will be participating in the Campus Placement Programme?

A.6 Information regarding participating companies will be hosted on the placement portal, <https://icaiplacements.icaai.org/>, under 'Latest News'.

Q.7 What facilities will be provided to candidates by the Institute?

A.7

- **Timing:** Interviews will generally be conducted from 9:00 A.M. to 6:00 P.M. on all days, as far as possible.
- **Mode & Venue:** Interviews will be conducted in physical mode at the provided venue. Venue details will be hosted at <https://icaiplacements.icaai.org/>.

Q.8 What documents should a candidate carry to the interview?

A.8 Participants must bring a printout of their Photo Identity Card and their Online Profile Print, both available in their candidate login, as proof of identity. Additionally, candidates should carry any other documents requested by the companies that have shortlisted them. Please check the portal through your login for specific requirements.

Q.9 When will interviews commence at the campus?

A.9 There will be no Open Interviews. All interviews are by invitation only, based on the shortlisting process.

Online Payment

Q.1 I made the payment of ₹1500/- via credit/debit card, but I was not allotted a Centre Code. What should I do?

A.1 During online registration, a Centre Code is usually allotted immediately upon a successful transaction. If you do not receive your Centre Code after payment, please wait for 24 hours for the code and profile to be generated. If the code is still not generated after 24 hours, please make the payment again to receive your Centre Code, as the registration deadline is fixed. Any extra payment received will be refunded.

Q.2 If I make an extra payment of the registration fees by mistake, will it be refunded?

A.2 Yes, if a candidate makes more than one successful transaction for the registration fee, the additional payment(s) will be refunded. Refunds for the April-May 2026 programme are scheduled to be processed in July 2026.

Q.3 Will Credit/Debit Card be accepted for payment?

A.3 Yes, all major Credit and Debit Cards are accepted.

Q.4 Can I make a cash payment instead of an online payment?

A.4 No. Payments will only be accepted online via credit or debit card.

Q.5 What will happen if a candidate does not join an organization after signing the acceptance declaration?

A.5 A commitment charge of ₹5000 will be levied if a candidate fails to join the organization after signing the declaration. The candidate may also be subject to disciplinary action by the ICAI. Declining a job offer after acceptance is treated as unethical conduct and will make you liable for penal action. You are expected to maintain the decorum and standards of your alma mater, the ICAI.

Note: If you accept a job offer but later choose not to join, you will not be eligible for any further job opportunities through the ICAI Placement Directorate's Campus Placement Drive, and your access to the job portal will be disabled.